

NOTICE FOR PROFESSIONAL SERVICES

The City and County of Honolulu's Department of Design and Construction is seeking a qualified consultant to provide professional services to train and assist the City personnel in procurement methodology based on "information measurement theory" or "Best Value Procurement."

The City seeks to implement procurement of a select number of Capital Improvement Projects based on "information measurement procurement" or "performance information procurement" as it is sometimes known as.

The Consultant shall assist the City with the following:

- a. Start up process
- b. Education
- c. Performance Criteria
- d. Collection and analysis of Contractor past performance information
- e. Procurement
- f. Risk Assessment
- g. Evaluation of Best Value
- h. Performance Evaluation

Any organization that is interested in being considered in providing these services should submit the following:

1. Name of firm or person, the principal place of business, and location of all its offices.
2. The age of the firm and its average number of employees over the past years.
3. The education, training, and qualifications of key members of the firm.
4. The names and phone numbers of up to five clients who may be contacted, including at least two for whom services were rendered during the preceding year.
5. A narrative of past experiences and qualifications of the firm and individuals to be involved.
6. Any other pertinent data that should be considered in the evaluation of the firm's qualifications [Modified Standard Form 330 (6/06) is recommended as a format to provide this information. Copies of the form may be down loaded from the City web site at www.honolulu.gov/pur or picked up from the Department of Design and Construction at 650 South King Street, 11th floor, Honolulu] and any other promotional or descriptive literature which the firm desires to submit.
7. Transmittal letter – dated and signed by an authorized representative of the firm

All materials submitted which have not been clearly designated as proprietary, shall become the property of the City and subject to public inspection and may be returned only at the City's discretion.

Statement of Qualification from interested firms shall be submitted with one original and a copy by **December 30, 2006**; no later than 4:30 pm, Hawaii Standard Time to:

Mr. Eugene Lee, PE, Director
Attn: Gregory Hee
Department of Design and Construction
650 South King Street
Honolulu, HI 96813

Any inquiry regarding professional services required should be directed to Gregory Hee, at (808)527-6977 or Sandra Kunioka at (808)527-6697.



MARY PATRICIA WATERHOUSE
Director of Budget and Fiscal Services
By order of MUFU HANNEMANN, MAYOR
City and County of Honolulu

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